

**MAYFIELD CITY SCHOOL DISTRICT
Wednesday, January 24, 2018 – Regular Board Meeting
Baker Administration Building
Irene P. Kay Board Room
1101 S.O.M. Center Road
Mayfield Heights, OH 44124-2006
7:00 P.M.**

1. OPENING ITEMS

A. ROLL CALL: Mr. Ron Fornaro, Ms. Sue Groszek, Mr. Al Hess, Mr. George J. Hughes, Mr. Jimmy Teresi

Meeting called to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE/HONORS --

A. PLEDGE OF ALLEGIANCE/HONORS--

The Pledge of Allegiance will be led by Lander Elementary School student: ANDREW J. HEARN

CENTER ELEMENTARY

JANUARY 2018 STUDENT OF THE MONTH: LEO SHI

Leo Shi is a fifth grade student at Center School. Leo is recognized by his teachers for striving to display the qualities of a Mayfield Wildcat. He is truly a global citizen who excels both personally as well as academically.

Leo shows he cares about himself by being conscientious about his school work while displaying critical thinking skills. He is intuitive, thinks outside of the box, and makes deep connections to the academic content. Leo is academically talented, but he is never content with just knowing the basics - he pushes himself to go above and beyond what is expected of him. Leo is very creative, especially in his writing, and his voice always shines through in his work. He can be counted on to participate during class discussions and also asks questions that clarify information for all students in the class.

Leo shows he cares about others because he gets along with everyone. Leo demonstrates his kind heart and empathy by always making sure that his classmates are included in group work. His teachers say that Leo is willing to sit by anyone and help that student show his or her ability as well. Leo is also extremely altruistic and generously donated to all of the community service activities sponsored by Center School this year. Leo is a role model to his classmates and our younger students.

Leo shows he cares about our community as he often volunteers to help others. He has taken on a leadership role as part of our Center Advisory Team, and he is also an active member of our Center Volunteer Crew as both a teacher helper in the mornings and a kindergarten helper during his recess time. Leo can always be counted on for his willingness to step up when a teacher needs help with a special project. Leo is the student who has quiet leadership – you know that when he is involved, the project has been placed in good hands.

Leo Shi strives to do what is right on a daily basis and is truly deserving of this honor. Therefore, on behalf of all the members of the Mayfield City Schools' community, Leo Shi is named the Mayfield Board of Education Student of the Month for Center School on this day January 24, 2018.

3. PRESENTATIONS

A. Center Elementary School Presentation: After the presentation: Mr. Hughes read a prepared statement.

4. PRESIDENT’S ANNOUNCEMENTS

A. The Board of Education would like to remind the general public and audience present this evening that our agenda is received in advance of the meeting and reviewed by each board member. Specific questions related to agenda items are often handled in advance of meetings with the Administration if they are clarifying in nature and intent. Any concerns regarding the support for or against an agenda item will always be conducted during the public meeting. This statement is being offered as a point of clarification regarding the operational aspects of our board meetings and the various items being presented for our consideration.

5. COMMUNITY COMMUNICATIONS

None

6. BOARD MEMBER COMMITTEE REPORTS

None

7. SUPERINTENDENT'S ANNOUNCEMENTS

January is Board of Education Appreciation Month and Mayfield City Schools Board of Education members are honored for all of their efforts & dedication.

8. SUPERINTENDENT'S CONSENT AGENDA

Board Action: 2018-014

A. CERTIFIED – REGULAR REPLACEMENT TEACHERS

The Mayfield Board of Education approved the following personnel items for the 2017-2018 school year as presented by the Director of Human Resources.

Victoria Adamus

Tentative Assignment: Regular Replacement Teacher – High School, effective 1/25/2018

Salary: \$239.21 per diem

Colleen Hardes

Tentative Assignment: Regular Replacement Teacher – Middle School, effective 1/24/2018

Salary: \$246.81 per diem

B. CERTIFIED - SUPPLEMENTALS

First Name	Last Name	Supplemental	Rate
Alice	Dugal	AM/PM Supervision	\$17.04 per hour
Misse	Farinacci	AM/PM Supervision	\$17.04 per hour
Lisa	Francetic	After School Learning Coach	\$26.00 per hour
Mike	Kuenzel	After School Learning Coach	\$28.00 per hour
Chelsea	Puin	After School Learning Coach	\$28.00 per hour
Nicolle	Rubin	Home Instruction Tutor	\$24.20 per hour
Nicole	Rucci-Macauda	After School Learning Coach	\$28.00 per hour

C. CERTIFIED - SPRING COACHES

First Name	Last Name	Supplemental	Rate
DeAnn	Cirino-Bartram	Track-7/8 th Girls Head Coach	\$3,884.00
Michael	Dodson	Baseball-JV Coach	\$4,624.00
Geoffrey	Grim	Tennis-JV Coach	\$3,514.00
Tyler	Haba	Softball-8th Grade	\$3,884.00
Daniel	Hannan	Track-Girls 9th Head Coach	\$4,069.00
Joshua	Hayes	Baseball-Asst Coach	\$4,624.00
Chris	Mittinger	Track-7/8 th Girls Asst Coach	\$2,774.00
James	Newsome	Tennis – Boys 7/8 th Head Coach	\$3,236.00
Raymond	Paglio, Jr.	Track-Girls Asst Coach	\$4,624.00
Lawrence	Pinto	Track-Boys 9th Head Coach	\$4,069.00
Robert	Race	Track-7/8 th Boys Asst Coach	\$3,514.00
Darren	Rapposelli	Baseball-Head Coach	\$6,473.00
Brian	Stephens	Track-7/8 th Boys Head Coach	\$3,884.00
Gabriella	Velotta	Winter-Cheerleading JV	\$1,757.00
Carly	Vinborg	Track-7/8 th Girls Asst Coach	\$2,774.00
Daniel	Wojciechowicz	Tennis-7th/8th Head Coach	\$3,236.00

D. CERTIFIED - LEAVE OF ABSENCE

Marty Mackar - Paid sick leave as a deduction from accumulated sick leave balance beginning November 17, 2017 and continued through December 21, 2017. Paid leave ran concurrently with FLMA.

E. CLASSIFIED – APPOINTMENT

Carmen Simmons

Job Trainer at CEVEC, effective 01/10/2018, 6 hrs. per day @ \$18.57 per hour.

James Yeisley

Bus Driver at Transportation Dept., effective 1/16/18, 4.5 hrs. per day @ \$20.74 per hour.

F. CLASSIFIED - CHANGE OF STATUS

Shawna Winger, has satisfactorily completed her 90-day probationary appointment as Food Service Employee at Middle School, and it is recommended that she remain in that position for the balance of the 2017/2018 school year.

G. CLASSIFIED - LEAVE OF ABSENCE

Brenda Razum- Paid sick leave as a deduction from accumulated sick leave balance beginning December 14, 2017 and continuing through January 15, 2018 for my Bus Driver position and Building Monitor position. Unpaid sick leave begins January 16, 2018 through January 16, 2018 for Bus Driver position and unpaid sick leave begins January 16, 2018 through January 23, 2018 for my Building Monitor position.

H. CLASSIFIED - RESIGNATIONS

THE FOLLOWING EMPLOYEE IS RESIGNING FROM HER CURRENT POSITIONS, AS INDICATED BELOW, TO ACCEPT A NEW POSITION WITHIN THE DISTRICT:

Melisa Ungrady is resigning from the position of Building Monitor at Lander School effective 01/19/18, to accept the position of Special Needs Assistant at Lander School effective 01/22/18.

THE FOLLOWING EMPLOYEES IS RESIGNING FROM HER CURRENT POSITION, AS INDICATED BELOW:

Danielle Acosta is resigning from the position of Special Needs Assistant at Lander School effective 01/05/2018.

I. CLASSIFIED - SUBSTITUTES

First Name	Last Name	Substitutes
Alyssa	Celico	Bus Driver Substitute
Kenneth	Dobbins	Instructional Assistant/Job Trainer Substitute
Selina	Heckel	Building Monitor Substitute
Selina	Heckel	Instructional Assistant/Job Trainer Substitute
Selina	Heckel	Library Assistant Substitute
Selina	Heckel	Secretarial Substitute
Maria	Lavan	Secretarial Substitute
Melanie	Lopez	Building Monitor Substitute
Melanie	Lopez	Instructional Assistant/Job Trainer Substitute
Nancy	McCracken	Healthcare Paraprofessional Substitute
Nancy	McCracken	Instructional Assistant/Job Trainer Substitute
Nancy	McCracken	Library Assistant Substitute
Nancy	McCracken	Secretarial Substitute
Jennifer	Neiding	Instructional Assistant/Job Trainer Substitute
Jennifer	Neiding	Library Assistant Substitute
Jennifer	Neiding	Secretarial Substitute
Antonina	Powell	Instructional Assistant/Job Trainer Substitute
David	Ross	Instructional Assistant/Job Trainer Substitute
Erin	Sipos	Building Monitor Substitute
Erin	Sipos	Instructional Assistant/Job Trainer Substitute
Erin	Sipos	Library Assistant Substitute
Erin	Sipos	Secretarial Substitute

MAYFIELD CITY SCHOOLS BOE – Regular Meeting Minutes Wednesday, January 24, 2018

Joanna	Slovasky	Secretarial Substitute
Erin	Vagner	Building Monitor Substitute
Erin	Vagner	Instructional Assistant/Job Trainer Substitute
Erin	Vagner	Library Assistant Substitute
Erin	Vagner	Secretarial Substitute

J. WILDCAT SPORT AND FITNESS

Michael Daugherty, Attendant Facility, Minimum Wage, plus \$2.25, effective 12/07/2017.

Position Changes for the following:

Colin Funk, Lifeguard WSI, Minimum Wage, plus \$1.00, effective 01/01/2018

Michael Carlson, Lifeguard WSI, Minimum Wage, plus \$1.00, effective 01/01/2018

K. CLASSIFIED - RETIREMENT

Natividad Kearns, Food Service Employee, at the High School, is retiring effective January 31, 2018 after having been with Mayfield Schools since August, 2002. We want to express our appreciation for her many years of excellent service and extend best wishes.

L. ADDENDUM #1 - CERTIFIED SPRING COACHES

First Name	Last Name	Supplemental	Salary
James	Nally	Baseball – Asst Coach -50%	\$2,312.00
Jonathan	Capadona	Baseball – Asst Coach -50%	\$2,312.00

M. ADDENDUM #1 - CLASSIFIED SUBSTITUTES

First Name	Last Name	Substitutes
Marilyn	Taucher	Instructional Assistant/Job Trainer Substitute
Marilyn	Taucher	Library Assistant Substitute
Marilyn	Taucher	Secretarial Substitute

N. ADDENDUM #1 - CLASSIFIED APPOINTMENTS

Elizabeth Malatesta

Building Monitor at Millridge School, effective 1/24/18, 2.0 hrs. per day @\$14.70 per hour.

Motion by James Teresi, second by George J Hughes.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

9. OTHER SUPERINTENDENT'S BUSINESS

A. ADDENDUM: 2018-2019 EXCEL TECC PROGRAM FEE SCHEDULE -- Att. #1

Board Action: 2018-015

The Mayfield Board of Education approved the Excel TECC Program Fee Schedule for the 2018-2019 school year as found in Att.#1.

[January 24, 2018 Regular Meeting Att. #1.pdf \(187 KB\)](#)

Motion by Al Hess, second by Ron Fornaro.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

B. ADDENDUM: 2018-19 PRESCHOOL TYPICAL PEER TUITION

Board Action 2018-016

The Mayfield Board of Education approved setting the 2018-19 Preschool Typical Peer Tuition at \$2,610.00 (the 2017-18 level was \$2,340.00).

Motion by James Teresi, second by George J Hughes.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

10. TREASURER'S REPORT

Board Action: 2018-017

A. FINANCIAL STATEMENTS FOR DECEMBER 31, 2017 -- ATTS. #2, 3, 4, 5, 6, 7, & 8

The Mayfield Board of Education approved the following financial reports for the month ending December 31, 2017. Atts. #2, 3, 4, 5, 6, 7, & 8.

The financial statements include: Cash Position Report Summary, Cash Position Report Detail, Account Summary Trial Balance, Revenue Receipt Report, Temporary Annual Supplemental Appropriation Certificate, Vendor Fiscal Year Summary, Appropriation Report. Atts. #2, 3, 4, 5, 6, 7, & 8.

File Attachments

[January 24, 2018 Regular Meeting Att. #2.pdf \(167 KB\)](#)

[January 24, 2018 Regular Meeting Att. #3.pdf \(1,381 KB\)](#)

[January 24, 2018 Regular Meeting Att. #4.pdf \(893 KB\)](#)

[January 24, 2018 Regular Meeting Att. #5.pdf \(1,611 KB\)](#)

[January 24, 2018 Regular Meeting Att. #6.pdf \(51 KB\)](#)

[January 24, 2018 Regular Meeting Att. #7.pdf \(2,318 KB\)](#)

[January 24, 2018 Regular Meeting Att. #8.pdf \(965 KB\)](#)

Motion by George J Hughes, second by James Teresi.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

B. DONATIONS

Board Action: 2018-018

The Mayfield Board of Education accepts the following donations:

1. A donation of \$50.00 was received from the Mayfield Village Garden Club, 606 SOM Center Road, Mayfield Village, OH 44143 to be used for books or other materials at Millridge Elementary School Library, with topics relating to horticulture or the environment.
2. A donation of 640 shares of Weyerhaeuser Co. Reit. stock, carrying a market value on the date of transfer (December 29, 2017) of \$22,483.20, received from Dr. Robert G. Stabile, 3668 Saybrook Place, Bonita Springs, FL 34134, and to be used to establish a scholarship for a Mayfield student(s).
3. A donation of \$1,000 from Dr. Robert G. Stabile, 3668 Saybrook Place, Bonita Springs, FL 34134, and to be used to award the 2017-18 scholarship for a Mayfield student(s).

Motion by Al Hess, second by James Teresi.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

C. ADDENDUM: FINANCIAL TRANSACTION

Board Action: 2018-019

The Mayfield Board of Education approved the following financial transaction.

NEW FUND/SPCC

007-0839 - SCHOLARSHIP-STABILE

To establish a special trust fund to accommodate the creation of a new scholarship account in the name of Dr. Robert Stabile.

Motion by George J Hughes, second by Ron Fornaro.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

11. OTHER TREASURER'S BUSINESS

Board Action: 2018-020

A. MINUTES -- REGULAR BOARD MEETING: DECEMBER 13, 2017 AND THE ORGANIZATIONAL MEETING: JANUARY 10, 2018 -- ATT. #9

The Board approved the Minutes of the Regular Meeting of December 13, 2017 and the Organizational Meeting of January 10, 2018. Att. #9.

[January 24, 2018 Regular Meeting Att. #9.pdf \(390 KB\)](#)

Motion by James Teresi, second by Al Hess.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

B. MILEAGE RATE INCREASE FOR 2018

Board Action: 2018-021

The Board approved the mileage reimbursement rate be increased to 54 cents per mile effective January 1, 2018. Per IRS Notice IR-2017-204 released December 14, 2017 the optional standard mileage rate used to calculate the cost of operation an automobile for business is 54.5 cents per mile.

Motion by Ron Fornaro, second by George J Hughes.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

C. 2017-2018 CELL PHONE STIPEND

Board Action: 2018-022

The Board approved payment of employee cell phone stipend of \$20 per month for 10 months (effective February 1, 2018 thru the remainder of the 2017-18 school year) for CEVEC Job Trainer, Carmen Simmons.

Motion by James Teresi, second by George J Hughes.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

D. ADDENDUM: COLLEGE CREDIT PLUS MASTER AGREEMENT WITH KENT STATE UNIVERSITY -- Addendum Att. #1.

Board Action: 2018-023

The Mayfield Board of Education approved the College Credit Plus Master Agreement with Kent State University. Addendum Att. #1.

[January 24, 2018 Regular Meeting Addendum Att. #1.pdf \(647 KB\)](#)

Motion by George J Hughes, second by Ron Fornaro.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

E. LEASE RENEWAL, ALPHA PARK SUITE 297 -- ADDENDUM ATT. #2

Board Action: 2018-024

The Mayfield Board of Education approved a 3-year lease renewal with Alpha Park (Derf Limited) for Suite 297 with additional terms & conditions as found in Addendum Att. #2.

[January 24, 2018 Regular Meeting Addendum Att. #2.pdf \(48 KB\)](#)

Motion by James Teresi, second by Ron Fornaro.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

12. OTHER BOARD BUSINESS

Board Action: 2018-025

A. BOARD POLICY - FINAL READING & ADOPTION

The Mayfield Board of Education adopted the policies as listed below and made them effective as of this regular meeting date of January 24, 2018.

The following policy revisions, additions, & deletions are presented for final reading & adoption:

Policy #	Policy Name	Type
2271	College Credit Plus Program	Revision
4120.05	Employment of Substitute Educational Aides	New
5136	Cellular Telephones and Electronic Communication Devices	Revision
5200	Attendance	Revision
5330	Use of Medications	Revision
5530	Drug Prevention	Revision
6233	Amenities for Participants at Meetings and/or Other Occasions	Revision
6680	Recognition	Revision
7300	Disposition of Real or Personal Property	Revision
8600.04	Bus Driver Certification	Revision

File Attachments

- [po2271.pdf \(18 KB\)](#)
- [po4120.pdf \(16 KB\)](#)
- [po5136.pdf \(20 KB\)](#)
- [po5200.pdf \(35 KB\)](#)
- [po5330.pdf \(22 KB\)](#)
- [po5530.pdf \(14 KB\)](#)
- [po6233.pdf \(13 KB\)](#)
- [po6680.pdf \(13 KB\)](#)
- [po7300.pdf \(38 KB\)](#)
- [po8600.pdf \(25 KB\)](#)

Motion by George J Hughes, second by James Teresi.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

B. EXECUTIVE SESSION

Board Action: 2018-026

The Mayfield Board of Education convened to an executive session per ORC 121.22(G)(1) to consider the employment of public employees.

Admin Content

Time In: 8:10 p.m.

Time Out: 8:34 p.m.

Motion by George J Hughes, second by James Teresi.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

C. ADDENDUM: APPOINTMENT OF TREASURER PRO TEMPORE

Board Action: 2018-027

The Mayfield Board of Education approved the appointment of George Hughes as Treasurer Pro Tempore.

Motion by James Teresi, second by Al Hess.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

13. ADJOURNMENT:

Board Action: 2018-028

A. ADJOURNMENT

The Mayfield Board of Education approved to adjourn the meeting at 8:36 p.m.

Motion by Ron Fornaro, second by Al Hess.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

Date Approved: _____

Signed: _____
Ms. Sue Groszek, President

Attest: _____
Mr. Scott Snyder, Treasurer